

Minutes of Horsington Parish Council Meeting

On Wednesday 11<sup>th</sup> May 2022 at St Margaret's Hall, Horsington

(Including Annual Parish Council Meeting)

DRAFT

1. All Councillors present signed their acceptance of office forms.
2. Election of Chairman: Adrian Pratt was appointed as Chairman – agreed unanimously.
3. Election of Vice Chairman: Mark Tucker was appointed as Vice Chairman – agreed unanimously.
4. Election of Committees: It was agreed that all Councillors would be on the committees
5. Public Forum

Mark Tucker welcomed Councillor Sarah Dyke and congratulated her on her election success.

Sarah Dyke gave an update on the progress since the election regarding the election of council leader and cabinets. She also said that highways issues are being looked at, particularly in Templecombe, Milborne Port and Henstridge.

She thanked William Wallace for his many years work as a County Councillor.

John Sansom provided an update regarding the upcoming Jubilee event and classic car show. It was agreed that a memento could be delivered to each property in the Parish.

6. Members Present and Apologies:

- a. Members present: Mark Tucker (Acting Chair), Angela Clayton, Belinda Mann, Judy Hodges & Gill Miles
- b. Public present: David Chapman (Clerk), Sarah Dyke and 1 member of the public.

Apologies: Adrian Pratt, Nicola Clark, Hayward Burt & William Wallace.

7. Declarations of Interest / Dispensations: none
8. Approve the draft minutes of the meeting on 13<sup>th</sup> April 2022

Proposed by Judy Hodges and seconded by Gill Miles.

9. Matters arising from minutes

- a) Clerk reported that the SSC Traffic Engineer states that he has visited the School regarding the yellow zigzag road markings and that they have agreed the changes to be made.
- b) Clerk reported that the money being held by the Defibrillator Committee has been transferred to the Parish Council bank account while a new bank account is being set up by the committee. The new account will not be administered by the Parish Council.
- c) It was reported that the PSCO is investigating the problems with cars being driven through South Cheriton at dangerous speeds.
- d) It was agreed that the contractor removing the fallen tree from the pond and removing the remaining standing trunks should take the wood away.

10. Planning

Applications:

22/00882/HOU Harbour House, Cabbage Lane, Horsington – erection of a garage / store – **no objections.**

22/00922/HOU Sandpit Cottage, Horsington Road, Horsington – the erection of one and a half storey extensions to existing detached dwelling and enlargement of detached garage with home office within enlarged roof over the existing garage – **no objections subject to a condition being imposed that the garage remains ancillary to the main residence and does not become a separate dwelling in its own right.**

Determinations:

22/00341/HOU Horsington Hill, Back Lane, Horsington – the installation of two dormer windows and an external staircase to the south west elevation of the carport to the east of the main dwelling – **approved – noted.**

Other: none

#### 11. Insurance Renewal

Clerk confirmed that the three year fixed term insurance agreement with Came & Company ( now called AJ Gallagher) has expired and that the premium has now increased. This is due to higher costs since the policy was taken out three years ago and a reduction in the number of companies in the market offering this type of insurance. It was agreed to accept the quote and enter into another three year fixed agreement to ensure that the premium is capped.

#### 12. Finance

##### a. Authorised Cheques

1291 - £50.00 – Mrs D Vanstone – internal audit of accounts 2021/2022

1292 - £168.00 – D Chapman – Clerk’s salary May 2022

1293 - £400.00 – RJ Peters – grass cutting and strimming of play area and around the village

1294 – £671.00 – S Hawkins – grass cutting and maintenance at cemetery and village and repairs to fence at play area

1295 - £1,055.26 – AJ Gallagher Insurance Brokers – insurance 2022 / 2023.

##### b. Monies Received:

£839.02- SSDC – Community Infrastructure Levy – Land at The Smithy, South Cheriton

c. Complete and sign annual governance statement 2021/2022 – the form was signed by the Chairman and Clerk.

d. Complete and sign annual accounting statements 2021/2022 – the form was completed and signed by the Chairman and Clerk.

#### 13. Possible Speed Indicator Device for Parish

Clerk circulated a schedule showing the estimated costs of purchasing a speed indicator device, posts and training. The cost will be around £3,000 if the CIL money is used and a grant from SSDC is approved.

Belinda Mann will talk to the resident who previously offer to contribute towards the cost.

#### 14. Correspondence:

a) SSDC Planning Members Briefing – Clerk to circulate to Councillors.

#### 15. Vacancy for Clerk – update.

Clerk reported that the vacancy has been advertised on the Parish notice boards and to other Clerks via SSDC. but there has been no response so far. It was agreed to advertise the position in the Blackmore Vale magazine. This will cost £138.00

#### 15. Any other business of importance:

a) It was reported that two people may be interested in filling the current vacancy for a Parish Councillor. It was agreed that the vacancy would be filled by co-option at the June meeting. Clerk will place a notice on the Parish notice boards with a cut off date for applications of 3<sup>rd</sup> June.

b) It was reported that there is still some work needed to tidy up the cemetery, especially where the hedges have been cut back. Angela Clayton will contact Steve Hawkins to arrange for the work to be done.

c) Angela clayton reported that a Mr Miller, whose parents are buried in the cemetery, has asked to buy a plot. This was agreed.

d) A problem was reported about a footpath in Broadmoor Lane. Angela Clayton and Belinda Mann offered to investigate.

e) Concerns were raised about the nettles growing around the small play area and along the road edge of the large play area. It was agreed that Judy Hodges and Adrian Pratt should meet Mr Peters to discuss the matter.

f) Clerk reported that there is a risk assessment for the horse pond but that it was carried out some time ago. Mark Tucker offered to review it and update it, if necessary.

g) Gill Miles asked about progress on the installation of dog poo bins in the Parish. Sarah Dyke confirmed that there is a delay at SSDC due to staff and vehicle shortages but offered to try and progress the matter.

h) It was reported that the holm oak tree planted at the pond might be dead. Clerk will ask the contractor, removing the fallen tree, to check.

Meeting closed 21:40